Welcome to the AAMC Visiting Student Learning Opportunities (VSLO™) program! We developed this guide to help you get started quickly and easily. If you have questions, The VSLO Client Support Team is available during business hours (Mon - Fri 8:00 AM to 6:00 PM ET U.S.). You can contact us online or call us at 202-478-9878.

What is the VSLO™ Program?

The AAMC Visiting Student Learning Opportunities™ (VSLO™) program enables medical and public health students to pursue short-term learning opportunities in the United States and globally. The VSLO program supports students through the process of searching for electives, submitting applications, and completing their resulting educational experience(s). The VSLO program includes:
- Educational opportunities, including pre-clinical, community-based global health, research, and clinical opportunities.
- An application service called the Visiting Student Application Service (VSAS) which allows you to search and apply for opportunities.
- A global and U.S. network of participating institutions.
- The VSLO team, a group of AAMC professionals dedicated to supporting students through the application process.

To learn more about VSLO: view our website and FAQ's.

Accessing the Application Service

You can search for electives and submit applications through the Application Service. Follow these instructions to sign in:
- Sign in from the main program page, www.aamc.org/vslo or go directly to apps.aamc.org/vsas.
  Please delete any saved links associated with our previous VSAS and GHLO legacy systems.
- **If you previously logged into VSAS or GHLO:** Log in with the AAMC username and password you previously used.
- **If you never logged into VSAS or GHLO:** You will be emailed an access code by 10:30 AM ET US on Mon, Jan 22.
- **If you were never invited to use VSAS or GHLO:** Contact the administrator at your home institution to be granted access. If you do not know your home administrator, contact us online.

If you are unable to access the Application Service, please contact us online or call 202-478-9878.

Complete Your Profile

Your profile will become part of each application you submit. Ensuing that your profile is complete and accurate will help facilitate a successful application process.

If you have used VSAS or GHLO previously
Please review your profile and, if necessary, update your personal and academic information by selecting *My Application* from the top navigation bar.

> **Note:** *your data from VSAS and/or GHLO has been transferred to our new Application Service. This includes profile information, submitted applications, saved electives, documents, and fulfilled requirements.*

If you have NOT used VSAS or GHLO previously
Please complete your profile with personal and academic information by selecting *My Application* from the top navigation bar.

Search for Electives

You can search for opportunities based on institution, location, estimated expenses, language, specialty and more. Please note that only opportunities that you are eligible to apply for are visible. To search for an elective:

1. Log in to the Application Service
2. Select *Find Electives* from the top navigation bar
3. Use filters to find elective opportunities based on, but not limited to, *specialty*, *host institution*, and *geographic location*
4. Click *Learn* More to view a description, application requirements, and available dates for each elective
5. Click the *Save* button to save electives for future consideration
6. Select a *date* and click *Apply Now* to begin the application process

Note: *Review your saved electives by clicking the* ⭐ *icon in the top navigation bar.*

Apply for Electives

Once you find your electives, you will start the application process by selecting dates and clicking *Apply Now*. You'll then:

Acknowledge Applicant Agreement
Students must agree to the terms and conditions that govern their use of the Application Service, including truthfulness in their application materials, release of personal information, and acknowledgment that they must remain engaged and responsive during the elective application process.

Complete Host Requirements
Requirements vary between host institutions and the electives for which you are applying. You will fulfill all requirements within the Application Service as you submit your elective requests.

Pay Application Service Fee
Students will pay a $40 USD base fee which includes up to three electives (to any institution; in the U.S. or Global network) and any quantity of elective dates. Additional electives are $15 USD each.

Tracking Your Submitted Applications

When you log in to the Application Service, you will be able to track the status of each application.

1. Select *Tracking* from the top navigation bar
2. **Awaiting My Action:** These applications require you complete an action, such as responding to a host offer or resubmitting a requirement.
3. **Under Review:** These applications are either awaiting release by your home institution or under review by the host institution.
4. **My Application History:** These applications have reached a final status, such as offer accepted or withdrawn.

Manage Your Documents

Manage your documents in one place so you can easily use them to fulfill host requirements.

- Upload documents by selecting *My Documents* from the top navigation bar.
- Upload documents as you fulfill host requirements. These will then be added and available in *My Documents.*
- Your home institution can upload documents for you. These will then be added and available *in My Documents.*